Town of Lubec
Board of Selectmen Meeting
Minutes
December 3, 2025, 6:00 PM

Board Members Present: Carol Dennison, Daniel Daley, Joanne Case, and Mark Kelley

Absent: Daniel Wagner

Quorum present? Yes

Others Present: Suzette Francis, Town Administrator

Open Board of Assessors' meeting at 6:01 pm

1) Abatements/Supplements

Discussion: Marc reviewed the assessment abatements and his decision(s).

Motion: Made by Mark to sign all the abatements, 2nd Dan Daley, Vote: 4-0. All in favor.

Close Board of Assessors' meeting

Open Select board meeting at 6:10 pm by Carol.

- **Sign Warrants**

Motion: Made by Dan Daley to sign the warrants, 2nd Joanne, Vote: 4-0. All in favor.

- **Approve Minutes from November 19, 2025, Select board meeting minutes.**

Motion: Made by Dan Daley to approve the minutes as amended, 2nd Joanne, Vote: 4-0. All in favor.

Old Business:

1) **None**

New Business:

1) Wanda Reed

Discussion: Wanda is having difficulty with the process of requesting funds. It was explained this is not a new process. Town employees need to be accountable where tax money goes. This cannot be done with a blanket request.

2) Town Financial Accounts

Discussion: The board received a copy of the town's financial accounts

3) CEO Updates

Discussion: Alex provided an update for the board.

4) Road Manager Updates

Discussion: Public works is into the winter season work. There are concerns with property owners pumping basement water into the roads and onto sidewalks. It damages the roads and makes them dangerously slippery during winter months.

5) Special Town Meeting Warrant

Discussion: The board discussed the articles to be placed on the special town warrant.

Motion: Made by Carol to sign the warrant, 2nd Dan Daley, Vote: 3-1-0 in favor.

Other Business

1) Municipal Building Ramp Bid Opening

Discussion: No bids were received for this project.

Committee Updates:
Shellfish committee meeting is January 5, 2026

Public Comment: None

Executive session 1 MRSA § 405 (6)(C) Legal Matters and 1 MRSA § 405 (6)(A) Personnel Matters

Motion: Made by Carol to Enter into executive session per 1 MRSA § 405 (6)(C) and Legal matters, and 1 MRSA § 405 (6)(A) Personnel Matters, 2nd Dan Daley, Vote: 4-0. All in favor.

Motion: Made by Joanne to exit executive session per 1 MRSA § 405 (6)(C) Legal Matters and1 MRSA § 405 (6)(A) Personnel Matters, 2nd Mark, Vote: 3-0 in favor.

Motion: No action taken.

Adjourn:

Motion: Made by Joanne to adjourn, 2nd Carol, Vote: 3-0. All in favor.

Meeting adjourned at 7:19 pm
Minutes submitted by: Suzette Francis