Town of Lubec
Board of Selectmen Meeting
Minutes
December 4, 2024, 5:00 PM

Board Members Present: Daniel Daley, Daniel Wagner and Mark Kelley

Absent: Carol Dennison, Nancy Harrison

Quorum present? Yes

Others Present: Suzette Francis, Town Administrator

Open Board of Assessors' meeting at 5:01 pm

1) Abatement. 24-1 2155, 24-2 462, 24-3 pp43, 24-4 555, 24-5 1680, 24-6 1375

Discussion: Assessors' agent was not at the meeting. The board tabled the assessors' meeting until 12/18/2024

Motion: Made by Dan Wagner to table the assessors' meeting until 12/18/2024, 2nd Mark, Vote: 3-0. All in favor.

Open Select board meeting at 5:11pm by Dan Daley.

- **Sign Warrants**

Motion: Made by Dan Wagner to sign the warrants, 2nd Mark, Vote: 3-0. All in favor.

- **Approve Minutes from November 20, 2024, Select board meeting minutes.**

Motion: Made by Dan Wagner to approve the minutes, 2nd Dan Daley, Vote: 3-0. All in favor.

Old Business:

1) **Personal Property Tax(s) Write Off**

Discussion: The board requested a total of small claims cases filed/served.

Motion: Made by Mark to have the tax collector proceed with small claims cases, 2nd Dan Daley, Vote: 3-0. All in favor

Motion: Made by Dan Wagner to write off unpaid personal property taxes for the years 2013 through 2017, 2nd Mark, Vote: 3-0. All in favor

New Business:

1) Cemetery Update

Discussion: Mark would like to appropriate some funds to assist with repairing town cemeteries. Public works can help with the cemetery roadways. The question was asked what authority does the town have in regard to cemeteries? It was suggested to speak to Barbara Sellitto.

2) Alex Henry tabled, not available to attend the meeting

3) Quit Claim Deed

Discussion: This was an old lien that hadn't been discharged. The town records show it was paid before foreclosure, but not discharged.

Motion: Made by Dan Wagner to sign the deed, 2nd Mark, Vote: 3-0. All in favor.

4) Town Safety Policy(s) Update

Discussion: These policies have been updated to reflect new employees, replace names with positions and to be compliant with OSHA's updated laws/rules.

Motion: Made by Mark, to approve the Bloodborne pathogen policy(s), Emergency action plans and Hazard communication policy(s) 2nd Dan Wagner, Vote: 3-0. All in favor.

Other Business

1) Sewer Abatement

Discussion: Account #1836 did not supply their submeter reading for the September 2024 bill until December 2024. Submeter readings are subtracted from the water usage reading for sewer billing. This is done because that amount of water did not go through the sewer system. These submeters are used for such things as watering gardens.

Motion: Made by Mark to sign the sewer abatement, 2nd Dan Wagner, Vote: 3-0. All in favor.

2) Appointment Papers

Discussion:

Motion: Made by Dan Wagner to sign the appointment papers for John Nielson for harbor board and Anna Carter for Shellfish committee, 2nd Mark, Vote: 3-0. All in favor.

Public Comment: None

Executive session 1 MRSA § 405 (6)(A) Discussion of Examination Results

Motion: Made by Mark to enter into executive session 1 MRSA §405 (6) (G) Discussion of Examination Results, 2nd Dan Wagner, Vote: 3-0. All in favor.

Motion: Made by Dan Daley to exit executive session 1 MRSA §405 (6) (G) Discussion of Examination Results, 2nd Mark, Vote: 3-0. All in favor.

Adjourn:

Motion: Made by Dan Daley to adjourn, 2nd Dan Wagner, Vote: 3-0. All in favor.

Meeting adjourned at 6:17 pm
Minutes submitted by: Suzette Francis