Town of Lubec
Board of Selectmen Meeting
Minutes
November 20, 2024, 5:00 PM

Board Members Present: Carol Dennison, Daniel Daley, Nancy Harrison, and Daniel Wagner

Absent: Mark Kelley

Quorum present? Yes

Others Present: Suzette Francis, Town Administrator

Open Board of Assessors' meeting at 4:58 pm

1) Abatement.

Discussion: abatements were tabled to the next meeting due to incorrect paperwork.

2) Supplemental

Discussion: Supplemental was tabled until next meeting due to incorrect paperwork.

Close Board of Assessors' meeting at 5:00 pm

Open Select board meeting at 5:00 pm by Carol.

- **Sign Warrants**

Motion: Made by Nancy to sign the warrants, 2nd Dan Daley, Vote: 4-0. All in favor.

- **Approve Minutes from November 6, 2024, Select board meeting minutes.**

Motion: Made by Dan Wagner to approve the minutes from November 6, 2024, 2nd Nancy, Vote: 4-0. All in favor.

Old Business:

1) **Personal Property Tax(s) Write Off**

Discussion: This was tabled until the next meeting. Ruby was busy all week with auditors.

2) Safe Harbor Line of Credit Closure

Discussion: The Safe Harbor Project has officially been passed on to MEDOT for completion. The line of credit is no longer needed.

Motion: Made by Carol to close the Safe Harbor Line of Credit at Bar Harbor Bank, 2nd Dan Wagner, Vote: 4-0. All in favor

New Business:

1) Cemetery Update

Discussion: This was tabled until the next meeting. Mark Kelley requested this item and he is out of town unexpectedly.

2) Lubec Water District Repair Letter/Invoice

Discussion: Discussion on why we are suddenly getting invoices from the Water District. The road manager stated it was damage during paving prep. Digging in the he couldn't see the shut offs. It was asked if we invoice them for projects we finish for them. The answer was no. The board instructed to start invoicing them for projects we complete for them.

Motion: Made by Carol to pay the invoice and start billing for our services, 2nd Nancy, Vote: 4-0. All in favor.

3) Employee Christmas Bonus

Discussion: The employee Christmas bonus comes from the workers compensation refund.

Motion: Made by Nancy to approve the proposed employee Christmas bonus, 2nd Dan Wagner, Vote: 4-0. All in favor.

4) Bank Account Signers Letter

Discussion: We need to update the signers on the towns bank accounts. Carol, Ruby and Suzette remain on the accounts. We need to remove Rachel and add Dan Daley.

Motion: Made by Nancy, to sign the bank signers' letters 2nd Dan Wagner, Vote: 4-0. All in favor.

5) Comp Plan Notice

Discussion: The comp plan was accepted by the state.

6) Town Office Closed November 28th & 29th

Discussion: The town office will be closed on November 28th and 29th.

7) Town Mooring Ball Replaced

Discussion: The town mooring ball that was split open has been removed and replaced with a new ball.

Other Business

1) Appointment Paper(s)

Discussion: We have an individual that would like to be on the playground committee.

Motion: Made by Nancy to sign the appointment paper, 2nd Dan Daley, Vote: 4-0. All in favor

2) Sewer Abatement

Discussion: Account 407400 is a seasonal and should have only received the basic amount.

Motion: Made by Dan Daley to sign the sewer abatement for act # 407400, 2nd Nancy, Vote: 4-0. All in favor.

Road Manager Updates: Paving in town is done. A section of Jim's Head Rd will be done next year.

Committee Updates: None

Public Comment: Barbara Sellitto commented on the beautiful Christmas lights on Flat Iron corner. The group did a wonderful job. Thanks to the committee members.

Adjourn:

Motion: Made by Dan Daley to adjourn, 2nd Nancy, Vote:4-0. All in favor.

Meeting adjourned at 5:22 pm
Minutes submitted by: Suzette Francis