Town of Lubec
Board of Selectmen Meeting
Minutes
August 28, 2024, 6:00 PM

Board Members Present: Carol Dennison, Daniel Daley, Nancy Harrison, and Daniel Wagner and Mark Kelley

Absent: None

Quorum present? Yes

Others Present: Suzette Francis, Town Administrator

Open Select board meeting at 5:05 pm by Carol.

1) **Executive session 1 MRSA § 405 (6)(A) Personnel Matters**

Motion: Made by Nancy to Enter into executive session per 1 MRSA § 405 (6)(A) Personnel Matters, 2nd Dan Daley, Vote: 5-0. All in favor.

Motion: Made by Dan Daley to exit executive session per 1 MRSA § 405 (6)(A) Personnel Matters, 2nd Dan Wagner, Vote: 5-0. All in favor.

Open Board of Assessors' meeting at 5:54 pm

1) Abatement.

Motion: Made by Nancy to table the abatements, 2nd Dan Daley, Vote: 5-0. All in favor.

Close Board of Assessors' meeting at 5:57 pm

Open Select board meeting at 6:00 pm by Carol.

- **Sign Warrants**

Motion: Made by Dan Wagner to sign the warrants, 2nd Nancy, Vote: 5-0. All in favor.

- **Approve Minutes from August 14, 2024, Select board meeting minutes.**

Motion: Made by Dan Wagner to approve the minutes from August 14, 2024, 2nd Dan Daley, Vote: 5-0. All in favor.

- **Approve Minutes from August 16, 2024, Select board meeting minutes.**

Motion: Made by Dan Wagner to approve the minutes from August 16, 2024, 2nd Dan Daley, Vote: 5-0. All in favor.

Old Business:

1) **Town Pit Update**

Discussion: Dickie and Dan Daley had a follow up meeting with DEP. Basically the town pit is no longer a possibility unless we can chip and haul away the debris. That piece of equipment to do that would cost about $500,000.

New Business:

1) **Town Administrator Report**

Discussion: At the management conference last week Suzette learned that in the Southern part of the state towns are working in conjunction with County's to employ positions such as animal control, health officer etc. It is a little bumpy getting it started, but once initiated it is great for all involved.

Dickie and I are almost finished with our part with FEMA. Once we provide the documentation needed, they can process our paperwork. Hopefully we qualify for assistance.

There is a rabies clinic October 17, 2024, at Gouldsboro Town Office from 3:00 pm – 5:30 pm. The cost is Dogs $10 and cats $20. The address is 59 Main Street Prospect Harbor.

2) **Water Street Tavern Liquor License**

Discussion: Jim Heyer is requesting to renew his liquor license for the Water Street Tavern. Nothing has changed since last year.

Motion: Made by Dan Wagner to sign the liquor license, 2nd Dan Daley, Vote: 5-0. All in favor.

3) **Parking Signs**

Discussion: The parking signs are not large enough to see clearly. The "Public Parking" lot signs are not in a good area. It is hard to see until you pass it.

Motion: Made by Nancy to get larger parking signs, 2nd Dan Wagner, Vote: 5-0. All in favor.

4) Dan Deluca - Marathon

Discussion: Dan Deluca is looking to restart the marathon. He is hoping to have it June 22, 2025. He needs committee members to be liaison for different aspects, such as EMS, fire, public works etc. To get this completed by June 2025 it may only be a marathon the first year.

Motion: Made by Carol, to support the marathon 2nd Mark, Vote: 5-0. All in favor.

5) Septic Bids

Discussion: Septic bids were opened. Loring Construction LLC submitted a bid for $18,800. H&S Construction bid was $10,800.

Motion: Made by Dan Daley to award the project to H&S Construction, 2nd Dan Wagner, Vote: 5-0. All in favor.

6) Safe Harbor – Red House

Discussion: Maine DOT would like to use the red house to lodge the Safe Harbor project workers. They don't want to cover any cost associated with the lodging. The board suggested if they would patch/repair the roof in lieu of use of the building they may consider the proposal.

Motion: Made by Nancy to present them with the cost of water, sewer, electric bills and a waiver of liability, 2nd Dan Wagner, Vote: 5-0. All in favor.

7) Planning Board Associate/Secretary/Appointment Papers

Discussion: Mike Scrivani stated the planning board needs associate members and a secretary. The secretary is a paid position of $35 per month. The board has appointment papers to sign.

Motion: Made by Dan Daley to sign the appointment papers, 2nd Dan Wagner, Vote: 5-0. All in favor.

8) Stockford Park - Rocks

Discussion: Stockford Park received damage from the coastal storms this winter. There will be a significant need of rocks to repair.

9) CEO Updates

Discussion: Alex reviewed last month's Intent to Build Notification & Shoreland Zoning applications he received. He is working on a Land Use Ordinance with the planning board. They will invite the public to planning board meetings to gain public insight on Land Use Ordinance. A public hearing will be held at a future time. Building and zoning applications are NON-transferable. Alex is working on his CEO certification.

10) School & Main Street Sidewalk Update

Discussion: There will be a public hearing on September 11, 2024, at 6pm prior to the select board meeting to discuss the continuance of the School Street – Main Street Sidewalk project.

11) Road Manager Updates

Discussion: Dickie stated that work in Brownsville is almost complete. Sand and paving bids are posted in the Quoddy Tides. They are due by September 11, 2024. He asked the board if they can continue their four 10-hour day work schedule until October 4, 2024.

Motion: Made by Nancy to approve the work week extension, 2nd Mark, Vote: 5-0. All in favor.

Other Business

2) Eureka Street Light

Discussion: There is a streetlight at 8 Hobson Street that is not useful. It is shining into a residence window. Versant has put shade on it, but it didn't work. Roxy has talked to the surrounding residents. They are fine will shutting the light off. Suzette needs to check with Eastport as they pay half what Lubec does with double the number of poles. Check to see if there is any fee once the light is turned off. Is so maybe turn the light around to face the road or restrict the spread of the light.

3) Map/Lot 008-048-009 Foreclosure

Discussion: This property was foreclosed on 4/16/2024. The owner would like to retain his property. The new laws passed in August 2024 allow for properties to be sold back to the previous owners.

Motion: Made by Dan Wagner to return the property to the original owner, 2nd Dan Daley, Vote: 5-0. All in favor.

Public Comment:

The Kiosk at Flat Iron Corner is in desperate need of repair. It was originally maintained by Quoddy Head Light Keepers. APPLE may take it over & manage it starting in 2025.

RIC – The septic plan for that location has been approved. Construction is okay to start.

Shellfish- shellfish management plan that was provided to the board is not correct. Mike provided an updated plan. The next shellfish meeting is September 9, 2024.

Motion: Made by Nancy to hire Jessica Lewis as Animal Control Officer at $20/hr., 2nd Dan Wagner, Vote: 5-0. All in favor.

Motion: Made by Carol to hire Marc Perry as Assessors' Agent at $32,000 annual salary, 2nd Nancy, Vote: 5-0. All in favor.

Adjourn:

Motion: Made by Nancy to adjourn, 2nd Dan Daley, Vote: 5-0. All in favor.

Meeting adjourned at 7:18 pm
Minutes submitted by: Suzette Francis