**Town of Lubec**
**Board of Selectmen Meeting**
**Minutes**
**March 27, 2024, 5:00 PM**

**Board Members Present:** Carol Dennison, Nancy Harrison, Daniel Daley and Jason Evasius. Rachel Rubeor arrived at 5:05

**Absent:** None

**Quorum present?** Yes

**Others Present:** Suzette Francis, Town Administrator

**Open Select board meeting at** 5:00 pm by Carol.

- **Sign Warrants**

**Motion:** Made by Jason to sign the warrants, 2nd Dan, Vote: 4-0. All in favor.

- **Approve Minutes from March 13, 2024, Select board meeting minutes.**

**Motion:** Made by Jason to approve the minutes from March 13, 2024, 2nd Dan, Vote: 4-0. All in favor.

- **Approve Minutes from March 18, 2024, Special Select board meeting minutes.**

**Motion:** Made by Jason to approve the minutes from March 18, 2024, 2nd Dan, Vote: 4-0. All in favor.

**Old Business: None**

**New Business:**

**1) Water Leak by Post Office Repair Bill**

**Discussion:**
Nancy presented an invoice from Donovan Construction. There was a leak at the Washington Street intersection. The construction company came and dug it up. It was found to be a water line leak not a sewer line leak. The town paid the bill out of the paving account. The town is asking the Lubec Water District for reimbursement. Dallas Hood, Water District representative submitted an offer to pay an additional $2,252.34 in the event that water does not reappear by August 31, 2025. During research Nancy found that the Water District annual report should be in the town report annually. Water District trustee compensation is

to be approved by the town select board. Neither of these have been done. Nancy also found that Water and Sewer Districts can be combined into one. That maybe something to look into deeper.

**Motion:** Made by Jason to accept the proposal submitted by the Lubec Water District dated March 27, 2024, 2nd Dan, Vote: 3-2 in favor.

**2) Road Manager**

**Discussion:** Dickie stated the early spring weather is destroying the roads. South Lubec Road trimming clean-up will be done by the end of April. During Dickie's absence in April, the remaining public works crew will be working on potholes, patching and signs. Department of Corrections will be here for the first two weeks of May to help with clean-up.

**3) Shellfish Management Plan**

**Discussion:** The shellfish committee has been working on a Federal Harbor project for years. Maine Coast Heritage Trust in helping with the project now. We are looking into a small Harbor grant. Footing for the launch could be a hurdle. They may need to go too deep. A SHIP grant requires a 50% match. Amanda Lyons is a good point of contact for shellfish information.

**Motion:** Made by Nancy to approve Federal Harbor grant search opportunities, 2nd Jason, Vote: 5-0. All in favor.

**4) Tax Foreclosures**

**Discussion:** April 16, 2024, is the foreclosure date for 2021 taxes. Taxes not received by 4pm April 16th will automatically foreclose.

**5) Appointment Papers**

**Discussion:**

**Motion:** Made by Jason to sign appointment papers, 2nd Dan, Vote: 5-0. All in favor.

**6) Public Hearing – Budget Prioritizing**

**Discussion:** There will be a budget prioritizing meeting on April 24, 2024, at 5:30 pm.

7) **Broadband Zoom Meeting with Consolidated Communication Update**

**Discussion:** Suzette is trying to set up a zoom informational webinar for April 3, 2024. She will post it on the town calendar when the date is set.

**Other Business:**

1) **Lamps Liquor License**

**Discussion:** Carol reviewed Lamps liquor license.

**Motion:** Made by Carol to sign the liquor license, 2nd Jason, Vote: 5-0. All in favor.

2) **Quit Claim Deeds**

**Discussion:**

**Motion:** Made by Carol to sign the quitclaim deeds, 2nd Jason, Vote: 5-0. All in favor.

**Committee Updates:**

Harbor Board: We are working on repairing the pier.

Shellfish: We are working on the management plan. The select board needs to read it. The committee is going to revisit it at the 4/1/ meeting.

**Public Comment:**

The stop sign has been removed at the end of School St by the Library.

Deb Seavey is setting up clean-up week which will be 4/20-4/27/2024. We will put it on Quoddy tv.

**Adjourn:**

**Motion:** Made by Dan to adjourn, 2nd Jason, Vote: 5-0. All in favor.

Meeting adjourned at 6:32 pm
Minutes submitted by: Suzette Francis

6. What do you consider a community asset for you, and which protecting and recovering from hazard will be critical for overall community recovery? *(ie. landmarks, community gathering spaces, stores, employers, town services, volunteer services, parks, bridges, culturally significant places, etc)*

7. What types of mitigation actions would you like to see the community prioritize?

- ☐ Structure and Infrastructure Projects (e.g. culvert upsizing, bridge replacement)
- ☐ Natural Systems Protection (e.g. streambank restoration)
- ☐ Local Plans and Regulations (e.g. adoption of River Corridor bylaws, updating your town plan to better integrate with the Hazard Mitigation Plan)
- ☐ Education and Awareness Programs (e.g. sending out information flood mitigation opportunities for homeowners with their tax bills, having a discussion at Town Annual Meeting on town mitigation actions)
- ☐ Other:

8. Are there mitigation actions that you think should be included in the Local Hazard Mitigation Plan? *Please refer to the list of mitigation actions from the 2018 plan available (available on the Washington County website).*

9. How can the community best involve you in the plan implementation and monitoring process? *(e.g. virtual meetings, online surveys, in-person meetings during the day or evening, website or social media updates, etc)*

10. Anything else you would like to provide for consideration and incorporation into the Washington County 2024 Local Hazard Mitigation Plan?

***Survey Submission***: Email your finished survey to: wnemadirector@washingtoncountymaine.com, or mail to Washington County EMA P.O. Box 297 Machias, ME. 04654 or physically drop off to Washington County Emergency Management Agency 28 Center St., Machias, ME 04654 by **Friday, April 26, 2024**

**Thank you for your participation!!**

# Community Stakeholder Survey for Washington County's Hazard Mitigation Plan

Hazard mitigation is an action that reduces the long-term impacts of hazards (i.e. high winds, wind events, snow/ice, wildfire, drought, earthquake) on the community including people, buildings, environmental systems, and other infrastructure. *Hazard mitigation* is also known as *adaptation* - or adjusting building and restoration patterns in such a way that acknowledge and account for potential hazards.

The hazards assessed in the municipally adopted Washington County Hazard Mitigation Plan, and that should be considered for a more focused risk assessment for are: Severe Spring/Summer Storms, Severe Fall/Winter Storms, Flooding, Wildfire, Landslide, Drought, Erosion, earthquake, tsunami.

**Names & Contact information will be kept private.*

1. Your Name (*Not required)*

2. Email (if you would like to be contacted for follow up if needed)

3. Location within community - street of residence or business, nearest cross street or general area within community, or agency/organization you are representing while completing this survey.

4. The previous county plan was adopted in 2018. How do you think your community's priorities have changed since the last plan was adopted? *Consider changing demographics such as an aging population with different vulnerabilities to hazards, recent experiences with hazard events, or new awareness in the community and evolving values.*

5. Have you experienced or seen areas in the community prone to one or multiple hazards such as flood, ice, drought, wind, or invasive species? Please detail below. *If you use or own property along a waterway, please note acres or feet lost due to erosion and associated flood event if applicable.*