Town of Lubec
Board of Selectmen Meeting
Minutes
February 12, 2025, 5:00 PM

Board Members Present: Carol Dennison, Daniel Daley, Nancy Harrison, and Daniel Wagner and Mark Kelley

Absent: None

Quorum present? Yes

Others Present: Suzette Francis, Town Administrator
Dickie Huntley, Road Manager

Open Select board meeting at 4:58 pm by Carol.

- **Sign Warrants**

Motion: Made by Dan Wagner to sign the warrants, 2nd Dan Daley, Vote: 5-0. All in favor.

- **Approve Minutes from January 29, 2025, Select board meeting minutes.**

Motion: Made by Dan Wagner to approve the minutes from January 29, 2025, 2nd Nancy to consider discussion of the minutes, Vote: none taken.

Discussion: Nancy would like it to note in the discussion the Water District treasurer's report is an annual expectation and hasn't been performed for several years.

Motion: Made by Carol to approve the minutes from January 29, 2025, as amended, 2nd Dan Daley, Vote: 5-0. All in favor.

Old Business:

1) **Town Website**

Discussion: There were several quotes received for a new town website.

Motion: Made by Mark to accept Civally's quote for the website, 2nd Dan Daley, Vote: 5-0. All in favor

2) **Versant**

Discussion: Informational only.

New Business:

1) Animal Control Report

Discussion: Aco was not able to attend. Moved to the next meeting.

2) Kennel Contract

Discussion: The board had questions not covered in the contract. And the ACO was not able to attend this meeting.

Motion: Made by Carol to table until the next board meeting, 2nd Dan Daley, Vote: 5-0. All in favor.

3) Marion Minimum Weight Charge

Discussion: Trash under 100 pounds will no longer be billed to towns. Residents who bring less than 100 pounds trash will be responsible for payment at time of disposal.

4) Road Manager Updates

Discussion: Department of Corrections will be repairing sidewalks in May 2025.

5) Appointment Paper

Discussion:

Motion: Made by Carol to appoint Mike Scrivani as alternate budget committee member, 2nd Dan Daley, Vote: 5-0. All in favor.

6) Town Vehicle Insurance Coverage

Discussion: Town vehicles are covered by our insurance policy when operated in Canada.

Other Business

1) Rodgers Island – Mike Scrivani

Discussion: The Rodgers Island survey will be on the town website soon.

2) Treasurer/Tax Collector Certification

Discussion: Will be covered at the next meeting.

3) Municipal Plates

Discussion: Maine Statutes allow Water Districts to have municipal plates on their vehicles.

No vote taken.

4) WWTP Bond Automatic Payment Requirement

Discussion: The bond agreement requires repayments to be automatically withdrawn each year for 29 years.

Motion: Made by Carol to authorize Suzette to sign the bond authorization repayment form, 2nd Nancy, Vote: 5-0. All in favor.

5) Closing Office Thursday

Discussion: The current town office storm closure process works fine.

No vote taken.

Committee Updates:

Shellfish meeting March 3rd at 6pm.

Harbor board needs a Chair.

Public Comment:

Executive session 1 MRSA § 405 (6)(A) Personnel Matters

Motion: Made by Carol to Enter into executive session per 1 MRSA § 405 (6)(A) Personnel Matters, 2nd Nancy, Vote: 5-0. All in favor.

Motion: Made by Carol to exit executive session per 1 MRSA § 405 (6)(A) Personnel Matters, 2nd Dan Daley, Vote: 5-0. All in favor.

Motion: No action taken.

Adjourn:

Motion: Made by Carol to adjourn, 2nd Nancy, Vote: 5-0. All in favor.

Meeting adjourned at 6:08 pm
Minutes submitted by: Suzette Francis